



SAHIWAL MEDICAL COLLEGE & ALLIED HOSPITALS SAHIWAL



SAHILITES ALUMNI ASSOCIATION



/ ALUMNi.SLMC



/ SAHIWAL MEDICAL COLLEGE

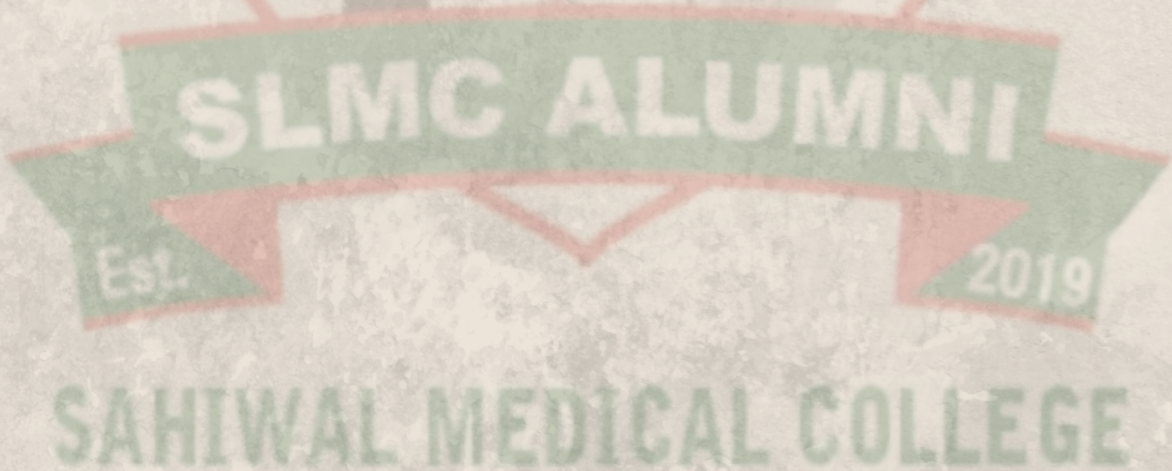
Prof. Dr. Zahid Kamal Siddiqui (Ex-Principal SLMC)

Every Institution especially the medical colleges need an alumni association, as it supports the education character building of the students. It is supportive of the future doctors, regarding training and career opportunities.

I feel proud to be part of the team that established SLMC Alumni association at the first convocation of the college.



-- Founder of SLMC Alumni Association--



What is Alumni?

A group of people who have graduated from a school or university forms a society for the betterment of their ALMA MATER and to bridge the gaps between the administrative body of the college and to communicate between graduated students and the students who are still studying in the college.

Importance of Alumni

Creating an engaged, supportive alumni network is crucial to an Institution's success. If communication stops once graduates leave an institution, their understanding of the university will become stale. Instead, they should be kept informed so they can remain engaged and keep abreast on the progress of the university.

Good Alumni relationships bring many benefits to both the institution and the alumni.

Alumni network has a real life benefit for current students. Alumni also donate their valuable time to offer career support to current students. This enhances the students' experience and give them that competitive edge in today's tough job market. Alumni can help students get placed at their respective organizations.

Alumni relations is an important part of an institution's advancement activities for many reasons . Alumni are an institution's most loyal supporters. Alumni are fundraising prospects. Alumni generate invaluable word-of-mouth marketing among their social and professional networks.



CONSTITUTION OF SLMC ALUMNI

CONSTITUTION / BY-LAWS

PREAMBLE

- The Sahiwal Medical College Alumni Association, founded on the eve of the first convocation in 2019, holds a special significance. It signifies not only the culmination of academic achievements but also the beginning of a lifelong journey of camaraderie, support, and continued learning among the graduates of the Sahiwal Medical College. This alumni association will serve as a bridge connecting past, present, and future generations of medical professionals of SLMC, fostering a sense of belonging, networking opportunities, and a platform for ongoing professional development. From sharing experiences to offering mentorship and collaborating on research endeavors, the SLMC Alumni will play a vital role in upholding the values and traditions of the institution while contributing to the advancement of medical science and healthcare delivery.

ARTICLE 1

- **NAME & ADDRESS**
- The name of the organization shall be Sahiwal Medical College Alumni Association and the office of the Association shall be at the address of SLMC, Sahiwal.

ARTICLE 2

- **AFFILIATIONS**
- Sahiwal Medical College Alumni Association shall be a non-profit, non-political organization.

ARTICLE 3

- **MEMBERSHIPS**
- All graduates of Sahiwal Medical College, Sahiwal Pakistan are eligible to be voting members. The privileges of holding office are, however, restricted to members whose membership dues are fully paid and those who reside in Pakistan.



ARTICLE 4

• AIMS AND OBJECTIVES:

- 1. Fostering Professional Networking:** To establish a robust network among SLMC alumni, facilitating professional collaborations, mentorship opportunities, and career advancement.
- 2. Continuing Medical Education:** To organize seminars, workshops, and conferences aimed at promoting lifelong learning, updating medical knowledge, and enhancing clinical skills among alumni.
- 3. Supporting Career Development:** To provide guidance, resources, and support for career development initiatives, including residency placements, fellowship opportunities, and job placements.
- 4. Community Outreach and Public Health Initiatives:** To engage in community service projects, health camps, and awareness campaigns aimed at addressing public health challenges and serving underprivileged communities.
- 5. Alumni Recognition and Awards:** To recognize and celebrate the achievements and contributions of SLMC alumni in various fields of medicine, academia, research, and public service.
- 6. Social and Cultural Events:** To organize social gatherings, reunions, and cultural events to foster camaraderie, strengthen bonds among alumni, and promote a sense of belonging to the SLMC community.
- 7. Professional Development Resources:** To provide access to resources, such as career counseling, research opportunities, and academic support, to assist alumni in achieving their professional goals.
- 8. Alumni Welfare and Support:** To establish mechanisms for providing financial assistance, scholarships, and support to alumni facing hardships or pursuing further education and training.



9. **Collaboration with SLMC:** To maintain strong ties with Sahiwal Medical College, collaborating on academic initiatives, research projects, and alumni-student mentorship programs.
10. **Advocacy and Representation:** To serve as a collective voice for SLMC alumni, advocating for their interests, concerns, and contributions within the medical community and society at large

ARTICLE 5

- **ORGANIZATION COMPONENTS:**
- For the purpose of administrative functions their shall be 4 major organizational units:
 1. **General body**-All Alumni Members
 2. **Advisory body**-Consists of Senior SLMCIAN Faculty members.
 3. **Office Bearers**- Consist of President, Vice President, Lady Vice President, Assistant Vice President and Secretaries.
 4. **Executive body**- consists of office bearers and Councilors.

ARTICLE 6

- **OFFICE BEARERS AND EXECUTIVE COMMITTEE/GENERAL BODY:**
- **PRESIDENT**
 - 1.To provide leadership and direction to the alumni association, guiding its activities and initiatives in alignment with its mission and objectives.
 - 2.To chair all meetings of the General Body and Executive Committee, facilitating discussions, ensuring adherence to agendas, and fostering productive dialogue among members.
 - 3.To act as the primary spokesperson for the alumni association.
 - 4.To oversee and manage all the affairs and activities of the Association as a whole.



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• **VICE PRESIDENT**

- To collaborate with the President on any delegated tasks and to serve as the President's proxy in his absence.

• **ASSISTANT VICE PRESIDENT**

- 1.Help Vice President oversee the operations of the association.
- 2.Supervise the secretaries and employees of the association
- 3.To act on behalf of the Vice president and president when they are absent.

• **SENIOR GENERAL SECRETARY**

- To Supervise General Secretary and other secretaries of the association.

• **GENERAL SECRETARY**

- 1.To conduct corresponding note proceeding of all meeting and hold charge of record.
- 2.Coordinate meeting logistics, including agenda preparation, scheduling, and other necessary arrangements, subject to approval by the President.
- 3.Ensure the accurate and current maintenance of the membership register, including member information and status updates.
- 4.Provide updates to the Executive Committee on the progress of tasks and initiatives undertaken since the last meeting.
- 5.To oversee all employs of the Association.
- 6.Handle incoming inquiries and correspondence from members, alumni, and external parties.



• **ADDITIONAL SECRETARY**

- 1.To monitor and ensure implementation of the tasks given by the General Secretary or higher authorities.
- 2.To present report to the General Secretary regarding administrative tasks of the association.

• **JOINT SECRETARY**

- 1.Assisting the General Secretary in administrative tasks, organizing meetings, preparing agenda and managing correspondence.
- 2.Handling specific projects or initiatives as assigned by the General Secretary or higher authorities.

• **FINANCE SECRETARY**

- 1.Manage the Association's finances and bank accounts in collaboration with the President and General Secretary.
- 2.Present the financial status, including receipts and expenditures, during each Executive Committee meeting.
- 3.Collect all subscriptions and deposit them in the approved bank account as directed by the Executive Committee.
- 4.Process and authorize payment of bills as necessary.
- 5.Maintain accurate financial records, subject to regular auditing.
- 6.Provide regular updates to the General Secretary and President regarding the financial status.
- 7.Prepare an annual statement of accounts to be included in the annual report after auditing



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- **MEDIA SECRETARY**

1. Recording all the proceedings of the association and keep the record of the proceedings.
2. Writing press releases and speeches.
3. Manage all the social media platforms of the association.

- **SECRETARY INTERNAL AFFAIRS**

1. Maintain accurate records of meetings, including minutes, attendance, and any decisions or actions taken. These records are important for maintaining organizational memory and ensuring transparency within the association.
2. Facilitate communication among members, including disseminating information about upcoming events, meetings, and initiatives.
3. Collaborate with other members of the association to plan and organize events, such as reunions, networking events, or professional development workshops.

- **SECRETARY EXTERNAL AFFAIRS**

1. Develop and maintain relationships with other alumni associations, both locally and globally.
2. Attend networking events, conferences, and meetings to represent the alumni association.
3. Explore partnership opportunities with external organizations and institutions.
4. Work closely with other alumni association officers and committees to support external initiatives.
5. Facilitate collaborations between the alumni association and external entities for events, fundraising, and other activities.



6. Promote the alumni association's activities, achievements, and initiatives to external audiences. Coordinate with external venues, vendors, and sponsors for events.
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8. Work with the fundraising committee to identify potential donors, sponsors, and funding opportunities.
9. Maintain records of external communications, partnerships, and collaborations.
10. Provide regular reports to the alumni association board or executive committee on external affairs activities and initiatives.

• **EXECUTIVE COMMITTEE**

1. Management of all affairs and policy making of the Association.
2. Shall convene meetings as deemed necessary, either at the discretion of the President and General Secretary or upon written demand by one-third of its members.
3. Approval of annual budget prepared by Finance Secretary and appointment of auditors when required.
4. A quorum for meetings shall consist of one-third of the members of the executive committee.
5. No quorum shall be required for emergent or adjourned meetings, provided the agenda remains unchanged.



- **GENERAL BODY**

- The General Body shall conduct the following business of the Association.
 1. Any amendments in the rules or the constitution.
 2. All the members can participate in the meeting.
 3. General meetings shall be convened at least annually, preferably every six months.
 4. Extraordinary meetings may be called by the Executive Committee or upon requisition by 40% of the total membership.

ARTICLE 7

- **AMENDMENTS OF THE CONSTITUTION**

1. Proposed amendments to the constitution originating from members of the Executive Committee must undergo discussion within the Executive Committee. Only those amendments approved by a majority vote within the Executive Committee shall be presented to the General Body meeting for consideration.
2. Individual Members are eligible to propose amendments to the Constitution by submitting them to the secretary no less than six weeks prior to the scheduled General Body meeting.

ARTICLE 8

- **REMOVAL OF OFFICE BEARERS FROM OFFICE**

1. Any member may propose a vote of no confidence against any office bearer or member of the Executive Committee during a General Body meeting. To pass, such a motion must receive a minimum of three-fourths majority vote from the members present and voting at the General Body meeting.
2. Councilors who are absent from two consecutive meetings are required to provide an explanation to the General Secretary. Upon a third consecutive absence, their replacement will be determined by the executive body.



• **TERMINATION OF MEMBERSHIP**

- 1.Any complaint received against a member regarding misconduct or activities detrimental to the Organization's interests shall be presented to the Executive Committee.
- 2.If the Executive Committee deems the complaint valid, it may document it; otherwise, it will forward a copy to the member in question for explanation.
- 3.The member must provide his/her explanation within 15 days of receiving the complaint.
- 4.Upon receiving the explanation, the Executive Committee will review it. If satisfied, the explanation will be accepted, and the proceedings will be terminated.
- 5.If the majority of the Executive Committee members find the explanation unsatisfactory, or if the member fails to provide an explanation, the complaint will be presented to the General Body of the Association.

• **PROCEDURE FOR FILLING IN THE VACANCY AMONGST THE MEMBER OF THE EXECUTIVE COMMITTEE AND OFFICE BEARERS.**

- 1.If a vacancy arises among the members of the Executive Committee, the President, in consultation with the General Secretary, shall propose a member to fill the vacancy during an Executive Committee meeting. The decision will be made by a simple majority vote of the members present and voting.
- 2.In the event of a vacancy occurring among the office bearers, excluding the President, proposals shall be solicited from the members of the Executive Committee during a meeting. The decision will be made by a simple majority vote of the members present and voting.



3.If a vacancy in the presidency of the Association occurs, an emergency General Body meeting will be convened. Proposals, duly seconded by general members, will be invited for the election of a president to fill the mid-term vacancy. At least seven days' notice will be given for the election process.

ARTICLE 9

• **ELECTIONS OF OFFICE BEARERS:**

- Elections will take place biennially. General members may nominate candidates for office bearer positions under the following conditions.
 - 1.The nomination, duly proposed and seconded by eligible members, must be submitted at least one week before the annual meeting.
 - 2.The nominated individual must accept the nomination.
 - 3.Both the nominee and the members proposing and seconding must be present at the annual meeting.

• **MEETINGS:**

- 1.Rules of order shall be adopted for the conduct of all meetings:
- 2.Official meetings will be called upon by the General Secretary with the approval of the President. A quorum will be constituted by at least two office bearers and any three councilors.

• **DUES:**

- 1.The Executive Committee will determine membership fees and annual dues



Announcement of Alumni Cabinet



OFFICE OF THE PRINCIPAL SAHIWAL MEDICAL COLLEGE SAHIWAL

Ph # 040-4502470 Fax #040-4502427 Email:slmcsahiwal@gmail.com



No. _____ /Principal/SLMC/SWL

Date: _____ / _____ / 2019

NOTIFICATION

On the eve of 1st Convocation 2019 SLMC, Sahiwal the Alumni Association of Sahiwal Medical College, Sahiwal was founded and the following office bearers were elected unanimously.

1.	President	Dr. Nouman Aziz
2.	Vice President	Dr. Shoaib Ahmad
3.	Lady Vice President	Dr. Anika Nawz
4.	General Secretary	Dr. Mumshad ul Hassan
5.	Treasure	Dr. Maria Tahir
6.	Joint Secretary	Dr. Umair Azhar

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PRINCIPAL

Sahiwal Medical College
Sahiwal

NO. 11242-50/SLMC/SWL

DATED 23/12/2019

A copy is forwarded for information and necessary action to:-

1. The PSO to Secretary to Govt. of the Punjab SHC&ME Department, Lahore.
2. The PSO to Vice Chancellor UHS Lahore,
3. All HOD of CAC, SLMC, Sahiwal.
4. The Director Student Affair, SLMC, Sahiwal.
5. The Director Medical Education, SLMC, Sahiwal.
6. The Medical Superintendent DHQ/ GHAQ TH, Sahiwal.
7. The Student Section.
8. Notice Board, SLMC, Both Hospital.
9. Office Order File.

PRINCIPAL

Sahiwal Medical College
Sahiwal



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Career Orientation Seminar

CHEIF GUEST
PROF. DR. ZAHID KAMAL SIDDIQUI
PRINCIPAL SLMC, SAHIWAL



SLMC ALUMNI
Invites you to

1ST EVER
Career Orientation Seminar

Register to know the opportunities

OCT | 15 | 2020

12:00 pm

To

2:00 pm

For Registration
03367955527

SPEAKERS

DR. RAEES ABBAS
ASSOCIATE PROF. PATHOLOGY (SLMC)

DR. SHOAIB ZAFAR
MD(USA)

DR. SHEHZAD AFZAL
FCPS SURGERY

DR. AMIR IQBAL
FCPS MEDICINE

ORGANIZERS

DR. NOMAN ASIM
DR. ANEEQA NAWAZ
DR. M. SHOAIB
DR. HIRA SAJID
DR. SYED MUMSHAD
DR. HIRA ZAIN
DR. M. UMAIR
DR. MARIA

VENUE
LECTURE HALL
SLMC





SAHIWAL MEDICAL COLLEGE & ALLIED HOSPITALS SAHIWAL



Dear SLMC Alumni,

As your president, I am continuously inspired by the incredible accomplishments and contributions of our alumni community. Each of you brings unique talents, experiences, and perspectives that enrich our collective legacy. Let's continue to support one another, celebrate our successes, and stay connected as we navigate through life's journey. Together, we can make a lasting impact on our alma mater and beyond. Thank you for being part of the SLMC family.



Warm regards,

Dr. Noman Asim
President SLMC Alumni



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